**Llanfair Caereinion Town Council**

**Minutes of meeting held on Monday 26th March 2018 at The Public Institute, Llanfair at 7pm**

Present – Cllrs C Evans, G Jones (Chair) I Davies, U Griffiths, H Davies, C Stephens, K Roberts and Clerk.

1.Apologies – Cllrs V Evans, V Faulkner, G Peate, W Williams, M Hughes

2.Declarations of Interest – Cllr G Jones on Deri Woods boundary.

3.Minutes of meeting held on 19th February 2018.

Cllr C Evans proposed and Cllr K Roberts seconded that the minutes were signed as correct. All agreed and the minutes were signed by the Chair.

4.Matters arising.

Cllr G Jones confirmed that the trees in Erw Ddwr had not yet been trimmed due to the recent poor weather.

Clerk confirmed that she had spoken to Nick Over who would be quoting for the lettering on Town Council notice board.

Clerk informed the members that she and Cllr H Davies had met with Creative Play regarding a quote for Glan yr Afon. It was agreed that a grant should be sort for replacement of as much of the playground as possible. Clerk and Cllr H Davies was meeting Proludic for a similar quote.

Cllr K Roberts confirmed that she had made a statement to PCC Environmental Health and Wales and West Housing. Action would be taken against a resident for dog fouling.

Clerk confirmed she had written to G Morgan requesting his services as internal auditor for the Audit 2017 – 2018. G Morgan had replied in writing that he would be happy do so again.

Cllr C Evans had had some quotes for new gates at the main entrance to Deri Woods.

Clerk confirmed that the tennis courts would be marked as soon as possible.

Clerk confirmed she had not heard back from PCC after she had sent photos to the relevant officer regarding litter and general poor state of Trem Banwy playground.

Cllr I Davies confirmed that OVW had produced a tool to help councils with GDPR legislation.

Meeting was suspended at 7.35pm whilst Mr Robert Robinson of WLLR updated the members on the work for developing the attraction. All agreed it was an excellent project. Cllr G Jones thanked Mr Robinson for his presentation and business reconvened at 7.40pm.

**Actions:**

i.Cllrs G Jones and C Evans to trim trees in Erw Ddwr when weather improves.

ii.Cllr C Evans to obtain further quotes for gates at Deri Woods

iii.Clerk to obtain the OVW tool for GDPR

5.Finance.

Community Balance - £48,700.18

The following were agreed for payment:

101311 – Harrison’s solicitors for HMLR registration fee for Glan yr Afon - £30.00

101312 – PCC for RoSPA playground inspection - £72.00

101313 – D M Johnson – Library cleaning Feb - £54.00

101314 – D M Johnson – Toilet cleaning for Feb - £216.00

101315 – Morgans Accountants for PAYE and Internal Audit 2017 – 2018 - £300.00

101316 – Clerk’s expenses – March - £63.17

101317 – Gloversure – hosting of website - £102.00

101318 – Chapel of rest rates - £745.30

101319 – D M Johnson – Library cleaning March - £27.00

101320 – D M Johnson – Toilet cleaning March - £100.75

101321 – The Public Institute rent for Library 2018 – 2019 - £1,500.00

SO – Clerk’s salary March - £487.00

Receipts –

Chapel of Rest - £150.00

Buriels - £250.00

Dwyriw school crossing contribution - £100.00

Bowling club rent - £10.00

Football club rent - £60.00

Mountfield grazing - £100.00

6.Planning.

P/2018/0266 - Free range egg unit at Cross Farm – Application supported

P/2018/0313 - Poultry rearing unit Rhos Fawr – Application supported

P/2018/0255 - Replacement velux window at Arddol – Application supported

P/2018/0191- Extension to existing farm buildings at Neuadd Llywd – Application supported

P/2018/0219 - Poultry Unit at Bryn Rhug – Application supported

P/2018/0250 - Reserved matters pertaining to Maes Hyfryd – Application supported

**Actions**: Clerk to inform PCC Planning Dept of the above decisions

7.Premises.

Deri Woods and Goat Field – Cllr G Jones left the room during discussion and decisions on this item.

The Clerk, Cllrs C Evans and K Roberts had visited the Deri Woods and agreed that whilst all maps of the area were correct the boundary fence between Deri Woods and Cllr Jones’ land was in the wrong place. It was agreed that the land could be registered according to the maps but that the fence should be moved if Cllr Jones so wished. All agreed that this would be done at the Town Council’s expense as the original fencing had encroached on Cllr G Jones’ land in order to make the task easier. Clerk also updated the members on the pump house lease.

Cllr G Jones re-joined the meeting and was informed of the decision.

**Actions:**

i.Clerk to instruct solicitor to register Deri Woods as per maps.

ii. Clerk to obtain quotes for fencing.

iii.Clerk to continue to pursue STW regarding surrendered lease on pump house as it would be much cheaper than if the solicitor were to do it.

Erw Ddwr – Nothing to report

Chapel of Rest – It was agreed that when the time came to use a larger area of the cemetery the path would need to be extended.

Glan yr Afon play area – It was agreed that the HMLR register should go ahead for which the fee of £30.00 was agreed.

**Actions**: Clerk to inform solicitor of decision.

St Mary’s Church Yard – Clerk confirmed she had met with the Arch Deacon of Montgomeryshire and the Vicar who were happy with the planned tree work and the repair of the path. She informed the members that planning permission had been granted for the work on the trees.

**Actions**: Clerk to contact contractor to get a date at the end of the summer for this work to be carried out.

Public Toilets – Nothing to report

Mountfield – Cllr K Roberts brought the members up to date with the YFC container. The Clerk read a letter from a resident whose child had been told they were not permitted to play on Mountfield. All agreed this was not acceptable behaviour from those doing this. Cllr C Evans informed the members that the brook on Mountfield needed cleaning out and the trees above it bowing.

**Actions:**

i.Cllr C Evans to discuss the ground work for the YFC with a contractor in order to get this done asap.

ii.Clerk to reply to resident’s letter reassuring them that Mountfield is for the benefit of all residents and that the matter would be addressed by the Town Council to prevent it happening again.

iii.Cllr G Jones to speak with those who have informed any one that they are not permitted to play on Mountfield to ask them to desist. He is to clarify with them that Mountfield is for all residents who wish to play there.

iv.Clerk to obtain quotes for cleaning of the brook and bowing of branches above it.

9.Correspndence.

Clerk reported on the survey from the Welsh Audit Office regarding delivery of local services. All agreed that she should complete it.

Clerk read an email from Mair Dafydd regarding an update on the Library. All felt things were going very positively.

Clerk read an email from a student led group called Fresh Start who wished to work in partnership with grant distribution. All agreed this should be looked at further.

Clerk had had an email from Llanfair Tennis Club asking for a member of LTC to become a welfare officer as the club had too few members. It was agreed that this would not be possible.

**Actions:**

i.Clerk to complete WAO survey

ii.Clerk to obtain year on year figures for the Library for next Council meeting

iii.Clerk to contact Fresh Start regarding more details for grants.

iv.Clerk to inform Llanfair Tennis Club of the decision regarding the welfare officer.

9.PCC Matters.

Please see attached.

10.Montgomeryshire Local Council Forum.

Clerk informed members that the next meeting was on Tuesday 27th March and she would be attending.

11.Road Safety.

Clerk informed the members that there had still been no response from PCC on the WAG grant paid for school crossings on trunk roads. It was agreed that the bill from PCC should not be paid until a response is received from PCC

**Actions**: Clerk to contact Russell George and PCC again on this matter

12.Other matters.

The members were informed of an incident on an unlit path within the town where a resident sustained a significant injury due to a fall. This is to be looked into and placed on the agenda for the next meeting.

**Actions:** Cllr G Jones to make further enquiries regarding this incident and Clerk to put this on agenda under Road Safety for next meeting.

Clerk presented the amended Town Plan draft. It was agreed that this would be delegated to Cllrs C Stephens and I Davies to place online as a survey once further amendments were completed.

**Actions:**

i.Clerk to amend Town Plan again and email to Cllr C Stephens

ii.Clerk to get a quote for printing of 1,000 copies of survey

iii.Cllr C Stephens to put amended draft on Survey Monkey

The members were informed of the recent Estyn Report for the Primary School.

**Actions**: Clerk to write to Jane Peate to congratulate her and her staff for such an excellent report.

Cllr V Faulkner suggested the Town would benefit from a bus shelter. It was agreed that the Watergate St car park would be the best place to site it due to the students catching college buses from here.

**Action:** Clerk to contact colleges regarding a contribution towards costs in the first instant.

Cllr K Roberts requested further help for Llanfair Tennis Club. It was agreed that the Town Council would pay for the nets as it was unfair that the Tennis Club should pay for them when it was a public court.

**Actions**: Cllr K Roberts to get quotes for nets

The Clerk had received a letter asking for a memorial bench to be placed in the town. The requested position did not belong to the Town Council.

**Action**: Clerk to reply to the letter informing the family of this and provide contact details for Powys County Council.

13.Date of next meeting.

Monday 23rd April 2018 at 7pm

Meeting closed at 9.15pm